



Arts in the Park Food Vendor Application 2024

OFFICE USE ONLY

Date Recd _____ Check #/Amount _____
 _____ # booths _____ electricity // _____ 110 _____ 220 _____ amps
 _____ Cert of Insurance // _____ App OK email/post card sent
 _____ accept _____ deny // Accept ltr: _____ emailed _____ mailed
 Booth info: _____ emailed _____ mailed Booth # _____

Name	
Business Name	
Mailing Address	
City, State, Zip	
Best phone number to reach you	
*Email	
Emergency Contact Name & phone number	
Web Site	
Social Media	
Vehicle License Plate #	Trailer License Plate #

***We communicate via email using the email ArtsInThePark@nvc.net. Be sure to check your spam/junk email.**

Items to be sold: Please list all items, including beverages you intend to sell at Arts in the Park. The committee reserves the right to limit the number of booths selling the same items. The committee may also contact you about eliminating a particular item(s) from your menu. If you have alternate menu items that you can do, please include those, too.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

What do you work/serve from? _____ tent _____ trailer _____ other
 If a trailer, as you are pulling your trailer down the highway, what side is your serving window on?
 _____ driver side _____ passenger side

We encourage you to submit images of your booth and any of the items you will be selling. Images may be used in publicity for the event.

Fees

\$25 Application Fee (Please enclose a separate, non-refundable check.).....\$ _____

\$175 X (number of spaces) _____ = Entry Fee due.....\$ _____

\$25 X (number of spaces) _____ = Electricity Fee due.....\$ _____

REQUESTING ELECTRICITY: YOU MUST INDICATE BELOW IF NEED 110 OR 220.

_____ 110 _____ 220 (50 amps max)

\$25 Late Fee (if postmarked after **March 15**)\$ _____

Total Fees Enclosed..... \$ _____

Please make check payable to Aberdeen Arts in the Park

Are you requesting a specific booth? No ☐ Yes ☐

If yes, please explain _____

Note: There are no guarantees or promises regarding preference for space locations or the filling of any kinds of requests.

Please read carefully and sign below (if you are sharing a booth, each person must sign)

All information provided in this application is true and correct. I have read the Rules, Regulations and Information document and agree to abide by said rules and regulations. I will conduct myself, and will inform any persons associated with my booth to conduct themselves, in a professional manner with respect to my neighbors, volunteers, Arts in the Park staff and those in authority. I fully understand that if the Arts in the Park committee finds fault with my product or conduct, I will correct it or voluntarily leave without refund. I grant permission to the Arts in the Park staff to use my slides for publicity purposes without compensation. I understand I am totally responsible for my exhibit, including (but not limited to) the method of display, set-up, selling and take-down. I understand that once I have been reviewed and accepted, my entry fee is non-refundable. I also understand that any proceeds derived from sales will be entirely my own, and I am entirely responsible for collecting and reporting the state and city sales tax.

The undersigned, being an exhibitor or concessionaire authorized to operate a business or concession stand during Arts in the Park in Melgaard Park, Aberdeen, SD, hereby waives and agrees to hold the City of Aberdeen, the Aberdeen Area Arts Council, Aberdeen Parks, Recreation & Forestry, staff members, volunteers or private property owners harmless from any and all liabilities, causes of action or claims that may be incurred on behalf of any of my employees, agents or myself in conducting my business during the time authorized for the Arts in the Park, June 14-16, 2024.

I hereby waive any and all claims, causes of action or damages that I may have against the City of Aberdeen and the Aberdeen Area Arts Council by virtue of my participation in the Arts in the Park in Melgaard Park, Aberdeen, SD, except for intentional acts or gross negligence.

Signature _____ Date _____

Signature _____ Date _____

Please return this completed and signed application with payment,

postmarked by March 15, 2024 to:

Aberdeen Arts in the Park

C/O Aberdeen Area Arts Council

225 3rd Ave SE

Aberdeen, SD 57401-4245

Checklist

- Completed and signed application (*no application accepted without signature and payment*)
- Photos of your booth and any items you will be selling (optional)
- If a new applicant, list of 3 shows (name, address, contact person) as reference
- Two separate checks for appropriate amounts made payable to: Aberdeen Arts in the Park
 - 1) \$25.00 non-refundable jury fee
 - 2) entry fee plus electricity and late fee if applicable
- Current Certificate of Insurance listing **BOTH Aberdeen Area Arts Council & City of Aberdeen as certificate holder.**